



**AGENDA SPECIAL MEETING
PASADENA COMMUNITY ACCESS CORPORATION
Tuesday, Jan. 5, 2021**

BOARD OF DIRECTORS

Ann Marie Hickambottom (District 1)
Jan Sanders (District 2)
Anna Hawkey Jablonski (District 3)
Perry Helm (District 4)
Yuny Parada (District 5)
Ken Chawkins, Vice President (District 6)
Sally Howell, President (District 7)
Gail Schaper-Gordon, Treasurer (Mayor's Representative)
Lisa Derderian (City Manager's Representative)
Beth Leyden, Secretary (PUSD Representative)
Alexander Boekelheide (PCC Representative)

STAFF

George Falardeau, Executive Director CEO
Chris Miller, Chief Operations Officer
Hannah Ramirez, City/Client Coordinator
Aaron Wheeler, Head of Community Development
Liza Rodriguez, Office Admin/Asst. to the Executive Director CEO

MISSION STATEMENT

The Pasadena Community Access Corporation is dedicated to the community access function of the Pasadena Telecommunications system and shall be operated exclusively for charitable, scientific, literary and educational purposes. In fulfilling these purposes, the corporation shall strive to achieve communication, facilitation, and development of media skills toward the ends of self-expression and community cohesion and improvement.

Item on the agenda may not be called in order listed.

Agendas and supporting documents are available on the Internet at pasadenamedia.org.

IF YOU NEED A REASONABLE MODIFICATION OR ACCOMODATION PURSUANT TO THE AMERICANS WITH DISABILITIES ACT BECAUSE YOU ARE UNABLE TO PARTICIPATE ELECTRONICALLY AS SET FORTH BELOW, CONTACT PCAC AS SOON AS POSSIBLE AT (626) 794-8585. PROVIDING AT LEAST 72 HOURS ADVANCE NOTICE WILL HELP ENSURE AVAILABILITY.

DISTRIBUTION:

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La Opinión

**NOTICE OF SPECIAL MEETING
PASADENA COMMUNITY ACCESS CORPORATION (PCAC)
BOARD OF DIRECTORS**

NOTICE IS HEREBY GIVEN that pursuant to Executive Order N-29-20 issued by Governor Gavin Newsom on March 17, 2020, a special meeting of the Pasadena Community Access Corporation Operating Company (dba Pasadena Media) is scheduled for **Tuesday, Jan. 5, 2021**, starting at **5:00 p.m.**

PASADENA MEDIA IS CLOSED TO THE PUBLIC UNTIL FURTHER NOTICE. PURSUANT TO EXECUTIVE ORDER N-29-20 ISSUED BY GOVERNOR GAVIN NEWSOM ON MARCH 17, 2020, THIS MEETING WILL TAKE PLACE SOLELY BY VIDEOCONFERENCE/TELECONFERENCE.

Members of the public may participate electronically in the open session portion of the meeting by accessing the livestream at <http://pasadenamedia.org>.

In order to facilitate public participation at meetings held solely by electronic means, public comments may be provided through the following webpage: pasadenamedia.org/agenda-comments.

AGENDA

PUBLIC SESSION

PUBLIC COMMENT: Public comment is limited to items on this special meeting agenda and will be heard when the items are discussed.

- INTRODUCTION OF MEMBERS/CALL TO ORDER/ROLL CALL
- APPROVAL OF NOV 4, 2020 BOARD SPECIAL MEETING MINUTES
 - Motion to Approve
- TREASURER REPORT
- EXECUTIVE DIRECTOR REPORT
- NEW BUSINESS
 - PEG CAPITAL FUND REQUEST NOT TO EXCEED \$41,066: KLRN request for cameras and computers.
Recommendation:
 - Find that the proposed action is exempt from the California Environmental Quality Act (“CEQA”) pursuant to State CEQA Guidelines Section 15061(b)(3) (General Rule); and
 - Authorize the Executive Director/CEO to distribute PEG capital funds to Pasadena Unified School District in an amount not to exceed \$41,066
 - Action Item
- ANNOUNCEMENTS BY BOARD MEMBERS AND STAFF
- ADJOURNMENT

Sally Howell, President, PCAC Board of Directors

I HEREBY CERTIFY that this notice, in its entirety, was posted on both the Council Chambers Bulletin Board, Room 247, and the Information Kiosk (in the rotunda area), at City Hall, 100 N. Garfield Ave., Pasadena, CA, in Pasadena Community Access Corporation Suite 101, and a copy was distributed to the Central Library for posting on this 30th day of Dec. 2020.

Liza Rodriguez, Office Administrator

**PASADENA COMMUNITY ACCESS CORPORATION
BOARD OF DIRECTORS
SPECIAL MEETING
150 S LOS ROBLES AVE
PASADENA, CA 91101**

Minutes of Pasadena Community Access Corporation

This regular meeting of the PCAC Board of Directors was held on Wednesday, November 4, 2020. MEETING HELD VIA ZOOM VIDEOCONFERENCE/TELECONFERENCE.

SPECIAL MEETING – 3:00 P.M.

I. CALL TO ORDER/ROLL CALL

- President Howell called the meeting to order at 3:01 p.m.

Board Members Present, Absent, of Late at the time of the call to order:

Ann Marie Hickambottom, District 1, present (late)
Jan Sanders, District 2, present
Anna Hawkey Jablonski, District 3, absent
Perry Helm, District 4, present
Yuny Parada, District 5, present
Ken Chawkins, Vice-President, District 6, present
Sally Howell, President, District 7, present
Gail Schaper-Gordon, Treasurer, Mayor's Representative, present
Beth Leyden, Secretary, PUSD Representative, present (late)
Alex Boekelheide, PCC Representative, present (late)
Lisa Derderian, City/City Manager Representative, present

- **Staff:**

George Falardeau, Executive Director/CEO, present
Chris Miller, Chief Operations Officer, present
Javan Rad, Chief Assistant City Attorney, Present
Hannah Ramirez, City/Client Coordinator, present
Aaron Wheeler, Head of Community Development, present
Liza Rodriguez, Office Administrator/Asst. to the Executive Director/CEO, present

II. APPROVAL OF MINUTES FOR JUNE 25, 2020 SPECIAL BOARD MEETING

MOTION: Ken Chawkins moved to approve minutes for June 25, 2020. Seconded by Jan Sanders. The motion passed unanimously. No public comment.

III. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

- No public comment

IV. TREASURER REPORT

- COO Chris Miller and Treasurer Gail Schaper-Gordon presented the treasurer report per agenda packet. Information item only. No public comment.

V. EXECUTIVE DIRECTOR REPORT

- Executive Director's report presented by ED George Falardeau and staff per agenda packet. Information item only. No public comment.

VI. OLD BUSINESS

- None

VII. NEW BUSINESS

- **AUDIT PRESENTATION: FY 19-20 PCAC FINANCIAL STATEMENT AND WHITE NELSON DIEHL EVANS, LLP'S REPORT – *Action Item***
 - **MOTION:** *Ken Chawkins moved to approve. Seconded by Alex Boekelheide. The motion passed unanimously. No public comment.*
- **MAP YOUR NEIGHBORHOOD PRESENTATION – PERRY HELM**
 - Information item only. No public comment.

VIII. ANNOUNCEMENTS BY BOARD MEMBERS AND STAFF

- None

IX. ADJOURNMENT

- Motion to adjourn by Beth Leyden. Seconded by Gail Schaper-Grodon. Meeting adjourned at 4:12pm.

FUTURE MEETING DATES

- **December 1, 2020**
- **January 5, 2021**

Pasadena Community Access Corporation
Statement of Financial Position

As of December 31, 2020

	Total	
	As of Dec 31, 2020	As of Jun 30, 2020 (PP)
ASSETS		
Current Assets		
Bank Accounts		
1010 Petty Cash	200	200
1120 Bank of America Checking (1018)	445,152	206,979
1130 Bank of America Capital - Restricted (9451)	224,972	176,207
1160 Paypal	6,642	6,110
1170 PFCU Savings (7181)	75,294	75,275
Total Bank Accounts	\$ 752,260	\$ 464,770
Accounts Receivable		
1200 Accounts Receivable	1,750	1,813
Total Accounts Receivable	\$ 1,750	\$ 1,813
Other Current Assets		
1330 Prepaid Insurance	2,828	2,828
Total Other Current Assets	\$ 2,828	\$ 2,828
Total Current Assets	\$ 756,838	\$ 469,412
Fixed Assets		
1600 Production Equipment	437,419	437,419
1635 Leasehold Improvements	93,898	93,898
1650 Accumulated Depreciation	-312,243	-312,243
1660 Accumulated Depreciation - LHI	-39,125	-39,125
Total Fixed Assets	\$ 179,948	\$ 179,948
Other Assets		
1800 Security Deposit	12,420	12,420
Total Other Assets	\$ 12,420	\$ 12,420
TOTAL ASSETS	\$ 949,206	\$ 661,779
LIABILITIES AND EQUITY		
Liabilities		
Current Liabilities		
Credit Cards		
2050 Chase Visa Credit Card	962	5,487
Total Credit Cards	\$ 962	\$ 5,487
Other Current Liabilities		
2100 Payroll Liabilities	20,105	19,351
2200 Accrued Vacation	32,291	32,291
2400 Accrued Liabilities	596	3,382
2800 Deferred Income	224,972	176,207
Total Other Current Liabilities	\$ 277,964	\$ 231,230
Total Current Liabilities	\$ 278,926	\$ 236,717
Total Liabilities	\$ 278,926	\$ 236,717
Equity		
3000 Opening Bal Equity	-36,271	-36,271
3100 Retained Earnings	461,334	461,334
Net Income	245,218	
Total Equity	\$ 670,280	\$ 425,063
TOTAL LIABILITIES AND EQUITY	\$ 949,206	\$ 661,779

Pasadena Community Access Corporation

Pro Forma P&L - December 2020

FY 2021 YTD Actual vs FY 2021 Adopted Budget

	YTD Actual	vs. 6 mo. Budget			vs. Full Year Budget		
		YTD Budget	\$	%	FY21 Budget	\$	%
Income							
City of Pasadena	725,250	483,500	241,750	50.0%	967,000	(241,750)	-25.0%
Contributions & Grants	2,558	4,000	(1,442)	-36.0%	8,000	(5,442)	-68.0%
Production Services	14,373	9,200	5,173	56.2%	31,900	(17,528)	-54.9%
Program Services	870	4,000	(3,130)	-78.3%	8,000	(7,130)	-89.1%
Other Revenue	29	500	(471)	-94.3%	1,000	(971)	-97.1%
Total Income	743,079	501,200	241,879	48.3%	1,015,900	(272,821)	-26.9%
Expenses							
Payroll Expenses	286,322	297,390	11,067	3.7%	594,779	308,457	51.9%
Payroll Taxes	21,320	25,873	4,553	17.6%	51,746	30,425	58.8%
Employee Benefits	51,637	58,850	7,213	12.3%	106,700	55,063	51.6%
Occupancy Expenses	111,460	111,608	148	0.1%	213,838	102,378	47.9%
Accounting & Audit	9,865	10,823	958	8.9%	13,523	3,658	27.1%
Advertising & Marketing	1,115	1,800	685	38.0%	3,600	2,485	69.0%
Automobile Expense	360	725	365	50.3%	1,450	1,090	75.2%
Bank & Payroll Processing Fees	764	850	86	10.1%	1,700	936	55.0%
Board Materials & Expenses	-	60	60	100.0%	120	120	100.0%
Cable Drop Fees	680	908	228	25.1%	8,100	7,420	91.6%
Contract Labor	-	1,100	1,100	100.0%	2,200	2,200	100.0%
Dues and Subscriptions	31	3,280	3,249	99.1%	3,500	3,469	99.1%
Legal & Professional Fees	-	-	-		20,000	20,000	100.0%
Licenses, Permits & Other Fees	-	-	-		154	154	100.0%
Meals & Entertainment	360	870	510	58.6%	1,740	1,380	79.3%
Office Expense	3,039	4,000	961	24.0%	8,000	4,961	62.0%
Production Expense	10,586	12,093	1,507	12.5%	21,000	10,414	49.6%
Professional Development	322	1,050	728	69.3%	2,100	1,778	84.7%
Travel & Lodging	-	600	600	100.0%	2,650	2,650	100.0%
Total Expenses	497,862	531,878	34,017	6.4%	1,056,900	559,038	52.9%
Net Operating Income	245,218	(30,678)	275,896	-899.3%	(41,000)	286,217	-698%
PEG Capital Income Recognized	0	95,000	(95,000)	-100.0%	190,000	(190,000)	-100.0%
PEG Capital Equipment Expense	0	95,000	95,000	100.0%	190,000	(190,000)	-100.0%

PCAC Administrative Report – November - December 2020

Respectfully submitted by George Falardeau, Chris Miller, Aaron Wheeler & Hannah Ramirez

Pasadena Media Year In Review 2020

Given the setbacks caused by the COVID-19 pandemic and the dramatic toll it's taken on our community, Pasadena Media has realigned it's resources to better serve the City, our producers, and our viewing audience overall. We have developed and produced the program *Arroyo Live* focused on the impact the pandemic has had on health care providers, Rose Bowl and Parade TOR officials, restaurateurs, personal service providers, nonprofits, religious organizations, and first responders. In addition, we continue to produce *NewsRap*, covering the national elections as well state and local measures with local hosts and their perspectives, and continue to air the nationally syndicated *Democracy Now*.

We've successfully implemented policies & procedures for, produced, participated in or facilitated the following events and programs:

- ED/CEO continues to participate in various virtual community, board, and town hall meetings. These include the Executive Roundtable for Pasadena's nonprofit leaders and SoCalGas Community Advisory Committee which results in a \$1,500 donation to Pasadena Media annually
- Implemented policies and procedures to adhere to City and State Guidelines for operating during the Pandemic, including new Law AB-685
- Veterans Day 2020 Virtual Event
- Shop Local PSA's with local elected officials
- Mayor's weekly Messages to the City
- Police Foundation Virtual Breakfast Event
- Salvation Army's Red Kettle Virtual Kick-Off Breakfast
- PWP Information Project
- Holiday Tree and Menorah Lightings at City Hall
- Clean Annual Audit finalized and required by City
- Covered the swearing in of new City elected officials including Mayor and Council members

- Executive Staff completed AB-1234 training
- Re-Organized Workforce to accommodate diminished staff and changes in service
- Over-the-Top (OTT) apps Roku, Amazon Fire and Apple TV continues to provide broader access and high quality pictures and audio to our viewers
- Finalized Lease Agreement, including Tenant Improvements
- Over 14K in Production Services revenue in first half of FY21
- Replacement of PM's Production van is forthcoming, electric vehicle is under review
- Staff Safety Procedures
- Virtual Training for Community Producers
- Social Media and News Update
- Overall Production and City KPAS Update
- Held a Virtual Holiday celebration for staff

Attached: Operations Report, Community Development Report & Production Services Report

Operations Report - November-December 2020

Respectfully submitted by Chris Miller, Chief Operating Officer

- **UPDATE - City Council Meeting Support: Ongoing**
Our staff continues to work with DoIT and City Clerk staff to conduct Council and committee meetings with both local and remote participants. In December, we also facilitated the mayor and council swearing in ceremony in front of City Hall in between sessions of the City Council's organizational meeting.
- **UPDATE - Enhanced Operations for Prolonged COVID-19 Pandemic: Ongoing**
While the studio has been prepared for a limited reopening (including signage, personal protective equipment and cleaning supplies), we anticipate the current surge will keep our doors closed for some time. We continue to have the staff working from home when possible and generally only one employee is in the building at a time, though protocols such as temperature checks and sanitizing remain in place. In the past two months, we were able to host two events that utilized five individuals socially distanced throughout the suite. The few other studio productions have occurred with two people - one in studio and one in the control room.
- **UPDATE - COVID-19 Testing Among Staff and Precautions Taken: Completed**
The staff member who contracted the virus in early October recovered fully, and returned to the building once in mid-December. Of the few members of the staff that were tested for COVID in November and December, no one tested positive.
- **UPDATE - Pro Services Non-profit Fundraisers: Ongoing**
We successfully hosted a virtual fundraiser with socially-distanced talent and crew in the studio on November 22. The PCDA event included pre-taped segments and lots of Bingo fun on Zoom.
- **KPAS/PCCTv Charter Outage 11/3: Completed**
The transmissions handled by our Osprey encoder-decoder pairs failed at City Hall on November 3, which caused KPAS and PCCTv video to respectively freeze and go black on Charter for a period of several hours. A reboot of the decoders resolved the issue. This is an issue that would have been fixed within minutes if staff were in the building.
- **Studio Coordinator III Departure: Completed**
Jarred Hodgdon's last day was December 4. We have increased hours for the other Studio Coordinator temporarily and intend to hire a part time Studio Coordinator in January. We continue to evaluate our needs in light of both our augmented operations due to the pandemic and the staffing changes caused by this departure and the Head of Production departure in September.
- **Lease Renewal Tenant Improvements: Completed**
All non-black walls were repainted, existing carpeting was replaced and both the entry area and podcast studio were newly carpeted in December. This project utilized approximately half of the Tenant Improvement Allowance stipulated in our renewed lease and the remaining will be applied towards the payment of the monthly base rent.

Community Development Report: November - December 2020

Respectfully submitted by Aaron B. Wheeler, Head of Community Development

MEMBERS	New Volunteers (Free)	Active Trainees & Producers (Paid)
2020 Season 2 (July-current)	3	52
2020 Season 1 (Jan.- June)	39	46

PROGRAMMING	New Series	Local Episodes	Bicycled Episodes	Community Productions in Progress
Nov - Dec	3	29	82	4
June - Oct	7	163	98	4

TRAINING	Orientation	Other Classes
2020 Season 2: Nov - Dec	3	6

Total Class Enrollments - 2020 Total Year: 246

Highlights:

Pasadena Media News

- Produced 66 Hyper-Local News and Video News Release Clips

Social Media Analytics

Facebook Page	July-Oct 2020	Nov-Dec 2020	Year To Date	Definition
Reach	56,910	17,523	175.4k	The number of unique individuals who have actually seen any content related to your Facebook Page.
Views	2,482	625	6,519	The total number of times your Facebook Page was viewed.
Engagement	3,121	812	9,856	A Like, Comment, Share or click received on a post from your Page.
Clicks	2,921	854	9,872	The number of clicks on links within the ad/post that led to destinations or experiences, on or off Facebook.
Likes	50	18	243	People who Like your Facebook Page.

YouTube Channel	July-Oct 2020	Nov-Dec 2020	Year To Date	Definition
Views	28,055	14,501	87,542	The total number of times the YouTube channel was viewed during the time period you select.
Comments	126	41	247	The number of comments received on the channel.
Likes	284	166	1,009	People who Like a video in your channel.
Subscribers	109	69	383	People who have chosen to “follow” your channel to stay updated with your latest videos.

Followers	Current	Change YTD
Instagram	3,755	-1 %
Twitter	2,045	+2 %

Production Report - November through December 2020

Respectfully submitted by Hannah Ramirez, City/Client Coordinator

Type of Production	Two Month Total
Studio Productions and Preproduction Meetings	12
Arroyo Originals - Studio	7
Arroyo Originals - Field	0
KPAS/City Productions	31
Pro Services	7
Special Projects	1

- Completed Programs:
 - Continued to record weekly briefings with former Mayor Terry Tornek through Mid-November
 - Recorded Shop Local PSA's with Councilmembers Tyron Hampton & Margaret McAustin
 - Finished Recording Veteran's Day segments for the 2020 Veteran's Day Special that aired on November 11th
 - Covered Councilmember John Kennedy's Annual Turkey Giveaway
 - Covered the Mayor's Annual Tree Lighting live and then packaged it with previous year's footage for a holiday special
 - Covered the La Pintoresca Tree Lighting with Councilmember Tyron Hampton and Mayor Victor Gordo
 - Covered the Menorah Lighting that took place at City Hall
 - Some Pro-Services include covering the Police Foundation Breakfast, a PCDA fundraiser and a SoCal Women's Conference Promo for Lena Kennedy
 - Recorded and edited the City's HR Department's "Carve Out" informational video
 - Recorded and Edited a COVID Scams PSA with the Pasadena Police Department
 - Staff has continued the increased coverage of City Council Committee meetings broadcast live on KPAS

Channel Managers Meeting - December 3, 2020

Prepared by Chris Miller

Alexander Boekelheide, PCC Representative / PCC TV, present
Lisa Derderian, City Manager Representative / KPAS, absent
Beth Leyden, PUSD Representative / KLRN, present
Chris Miller, PCAC COO / Arroyo, present

The Channel Managers met via Zoom to discuss current and future PEG-related needs as well as the recommendation by our auditor to formulate a process to verify PEG spending when PCAC doesn't make purchases directly.

Miller briefly discussed that while the auditor recommendation is not a finding that requires action, he believed that it would be a valuable addition to PCAC's financial processes that could be satisfied with a small amount of effort. Miller suggested that minutes from any board actions and/or copies of receipts or check stubs could be remitted to PCAC staff after a purchase was completed. Boekelheide and Leyden agreed that a simple procedure could be developed with the schools and PCAC during the next PEG purchase for each entity.

Regarding PEG expenditures, Boekelheide indicated that PCC has no current requests. Miller also stated that PCAC has no current requests, though there are needs on the horizon. Miller noted that the PCAC cargo van is 17 years old and staff had begun discussing what a replacement might look like. Leyden noted that KLRN staff had been struggling with computers that were not up to the task of editing with current software. In addition, her staff had fallen back to utilizing personal camera gear for field shoots.

PEG CAPITAL FUND REQUEST NOT TO EXCEED \$41,066: KLRN request for cameras and computers.

1. Blackmagic Design URSA Mini Pro 4.6K G2 Digital Cinema Camera, accessories, tripod, Easyrig Minimax (2): \$27,868.44
2. Apple Laptops w/i9 processors (3): \$13,197.52

Motion to recommend to PCAC board by Miller, second by Boekelheide; approved unanimously.

It is recommended that the Board of Directors:

- A. Find that the proposed action is exempt from the California Environmental Quality Act ("CEQA") pursuant to State CEQA Guidelines Section 15061(b)(3) (General Rule);
- B. Authorize the Executive Director/CEO to distribute PEG capital funds to Pasadena Unified School District in an amount not to exceed \$41,066

Motion to recommend KLRN request to PCAC board by Boekelheide, second by Miller; approved unanimously.

Respectfully submitted,
Chris Miller
COO

✓ YOUR QUOTE REQUEST HAS BEEN SUBMITTED

We'll send a PDF to doperoy.david@pusd.us within 15 minutes.

QUOTE

Quote # **1069749008**

SHIP TO

PASADENA UNIFIED SCHOOLS

David Doperoy

351 S Hudson Ave
KLRN
Pasadena, CA 91101, US
6269938864







ORDER TOTAL






Subtotal: **\$12,638.75**

Shipping: \$0.00
FedEx Ground Delivery

Sales Tax: \$1,295.47

You Pay: \$13,934.22

		STOCK	PRICE	QTY	SUBTOTAL
	Sigma 18-35mm T2 High-Speed Zoom Lens (Canon EF)	In Stock	3,999.00	1	3,999.00
	Blackmagic Design URSA Mini Pro 4.6K G2 Digital Cinema Camera	Back-Ordered	5,179.68	1	5,179.68
	SanDisk 256GB Extreme PRO CFast 2.0 Memory Card	In Stock	328.34	1	328.34
	Blackmagic Design Shoulder-Mount Kit for the URSA Mini	In Stock	341.28	1	341.28
	Blackmagic Design URSA Mini Handgrip	In Stock	171.94	1	171.94
	Blackmagic Design Gold Mount Battery Plate for URSA/URSA Mini	In Stock	82.08	1	82.08

	SmallRig 15mm Carbon Fiber Rod Set (12")	In Stock	18.00	1	18.00
	Tilta Nucleus-M Wireless Lens Control System Partial Kit I	More on the Way	485.19	1	485.19
	SmallRig Swivel and Tilt Monitor Mount with 2 x 1/4"-20 Screws Mount	New Item - Coming Soon	25.79	1	25.79
	Anton Bauer Titon SL 90 95Wh 14.4V Battery (Gold Mount)	In Stock	287.55	3	862.65
	Easyrig Minimax	In Stock	1,144.80	1	1,144.80

Apple Inc. Education Price Quote

Customer: Karen Bagdasaryan
PASADENA USD
Phone: (626) 396-3600
email: bagdasaryan.karen@pusd.us

Apple Inc: Edgar Espina
One Apple Park Way
Cupertino, CA 95014
email: eespina@apple.com

Apple Quote: 2206812303

Quote Date: Wednesday, December 02, 2020

Quote Valid Until: Friday, January 01, 2021

Quote Comments:

Please reference Apple Quote number on your Purchase Order.

Row #	Details & Comments	Qty	Unit List Price	Extended List Price
1	16-inch MacBook Pro with Touch Bar – Space Gray Part Number: Z0Y0 Configuration: <ul style="list-style-type: none"> • 065-C87C 2.3GHz 8-core 9th-generation Intel Core i9 processor, Turbo Boost up to 4.8GHz • 065-C87H AMD Radeon Pro 5500M with 8GB of GDDR6 memory • 065-C87K 32GB 2666MHz DDR4 memory • 065-C87P 2TB SSD storage • 065-C87V Retina display with True Tone • 065-C87W Four Thunderbolt 3 ports • 065-C87X Touch Bar and Touch ID • 065-C61H Pro Apps Bundle for Education • 065-C8F6 Backlit Keyboard – US English 	3	\$3,608.99	\$10,826.97
2	3-Year AppleCare+ for Schools – 16-inch MacBook Pro Part Number: S7734LL/A	3	\$259.00	\$777.00
3	Microsoft Office Mac Acad. Open – Institution License 2019 (Price per seat; must purchase a minimum of 5 seats for initial order) Part Number: HMTB2LL/A	3	\$65.00	\$195.00
4	APSC PASADENA USD CUSTOM SETUP SVCS-USA Part Number: D5864LL/A	3	\$84.60	\$253.80

Edu List Price Total \$12,052.77

- eWaste Fee / Recycling Fee \$15.00

- Additional Tax \$0.00

- Estimated Tax \$1,129.75

- Total Tax \$1,129.75

Extended Total Price* \$13,197.52

*In most cases Extended Total Price does not include Sales Tax

*If applicable, eWaste/Recycling Fees are included.

Standard shipping is complimentary