



**AGENDA SPECIAL MEETING
PASADENA COMMUNITY ACCESS CORPORATION
Tuesday, March 1, 2022**

BOARD OF DIRECTORS

Kimberly Washington (District 1)
Jan Sanders, Treasurer (District 2)
Anna Hawkey Jablonski (District 3)
Les Rivera (District 4)
Yuny Parada (District 5)
Ken Chawkins, Vice President (District 6)
Sally Howell, President (District 7)
Gail Schaper-Gordon (Mayor's Representative)
Lisa Derderian (City Manager's Representative)
Beth Leyden, Secretary (PUSD Representative)
Alexander Boekelheide (PCC Representative)

STAFF

George Falardeau, Executive Director CEO
Chris Miller, Chief Operating Officer
Bobbie Ferguson, Director of Production
Aaron Wheeler, Head of Community Development
Liza Rodriguez, Office Admin/Asst. to the Executive Director CEO

MISSION STATEMENT

The Pasadena Community Access Corporation is dedicated to the community access function of the Pasadena Telecommunications system and shall be operated exclusively for charitable, scientific, literary and educational purposes. In fulfilling these purposes, the corporation shall strive to achieve communication, facilitation, and development of media skills toward the ends of self-expression and community cohesion and improvement.

Items on the agenda may not be called in order listed.

Agendas and supporting documents are available on the Internet at pasadenamedia.org.

IF YOU NEED A REASONABLE MODIFICATION OR ACCOMODATION PURSUANT TO THE AMERICANS WITH DISABILITIES ACT BECAUSE YOU ARE UNABLE TO PARTICIPATE ELECTRONICALLY AS SET FORTH BELOW, CONTACT PCAC AS SOON AS POSSIBLE AT (626) 794-8585. PROVIDING AT LEAST 72 HOURS ADVANCE NOTICE WILL HELP ENSURE AVAILABILITY.

DISTRIBUTION:

PCAC Board of Directors
City Council
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Los Angeles Times
Pasadena Independent
Pasadena Journal
Pasadena Now
Pasadena Star News
Pasadena Weekly
La Opinión
Conversation Live

NOTICE OF SPECIAL MEETING

PASADENA COMMUNITY ACCESS CORPORATION (PCAC) BOARD OF DIRECTORS

NOTICE IS HEREBY GIVEN that a special meeting of the Pasadena Community Access Corporation Operating Company (dba Pasadena Media) is scheduled for **Tuesday, March 1, 2022**, starting at **5:00 p.m.**

THIS MEETING WILL TAKE PLACE SOLELY BY VIDEOCONFERENCE/TELECONFERENCE.

Members of the public may participate electronically in the open session portion of the meeting by accessing the meeting at <http://pasadenamedia.org>. In order to facilitate public participation at meetings held solely by electronic means, public comments may be provided and speaker cards may be submitted through the following webpage: <http://pasadenamedia.org/agenda-comments>.

AGENDA

PUBLIC SESSION


PUBLIC COMMENT: Public comment is limited to items on this special meeting agenda and will be heard when the items are discussed.

- INTRODUCTION OF MEMBERS/CALL TO ORDER/ROLL CALL
- APPROVAL OF JANUARY 4, 2022 BOARD SPECIAL MEETING MINUTES
 - Motion to Approve
- TREASURER REPORT
- EXECUTIVE DIRECTOR REPORT
- NEW BUSINESS
 - APPROVAL OF A CONTRACT FOR COVERAGE OF ALTADENA TOWN COUNCIL MEETINGS WITH LOS ANGELES COUNTY IN THE AMOUNT OF \$15,415.00
Recommendation:
 - Find that the proposed action is exempt from the California Environmental Quality Act (“CEQA”) pursuant to State CEQA Guidelines Section 15061(b)(3) (Common Sense Exemption); and
 - Authorize the Executive Director CEO to enter into a contract with Los Angeles County for coverage of FY2022 Altadena Town Council Meetings in the amount of \$15,415.00
 - Action Item
 - PCAC FY2023 BUDGET PRESENTATION
 - Action Item
 - APPOINTMENT OF MEMBER TO PCAC'S CITIZENS ADVISORY COMMITTEE: ANNE MISKEY
 - Action Item
- ANNOUNCEMENTS BY BOARD MEMBERS AND STAFF
- ADJOURNMENT

Sally Howell, President, PCAC Board of Directors

I HEREBY CERTIFY that this notice, in its entirety, was posted on both the Council Chambers Bulletin Board, Room 247, and the Information Kiosk (in the rotunda area), at City Hall, 100 N. Garfield Ave., Pasadena, CA, in Pasadena Community Access Corporation Suite 101, and a copy was distributed to the Central Library for posting on the 25th day of February, 2022.

Liza Rodriguez, Office Administrator



**PASADENA COMMUNITY ACCESS CORPORATION
BOARD OF DIRECTORS
SPECIAL MEETING
150 S LOS ROBLES AVE
PASADENA, CA 91101**

Minutes of Pasadena Community Access Corporation

This special meeting of the PCAC Board of Directors was held on Tuesday, January 4th 2022.
MEETING HELD VIA ZOOM VIDEOCONFERENCE/TELECONFERENCE.

SPECIAL MEETING – 5:00 P.M.

I. INTRODUCTION OF MEMBERS/CALL TO ORDER/ROLL CALL

- President Howell called the meeting to order at 5:06 p.m.

Board Members Present, Absent, of Late at the time of the call to order:

Kimberly Washington, District 1, present
Jan Sanders, Treasurer, District 2, present
Anna Hawkey Jablonski, District 3, present
Les Rivera, District 4, present
Yuny Parada, District 5, present
Ken Chawkins, Vice-President, District 6, present
Sally Howell, President (District 7), present
Gail Schaper-Gordon, Mayor’s Representative, absent
Beth Leyden, Secretary, PUSD Representative, present
Alex Boekelheide, PCC Representative, present
Lisa Derderian, City/City Manager’s Representative, present

Staff:

George Falardeau, Executive Director/CEO, present
Chris Miller, Chief Operating Officer, present
Bobbie Ferguson, Director of Production, present
Aaron Wheeler, Head of Community Development, present
Liza Rodriguez, Office Administrator/Asst. to the Executive Director/CEO, present
Javan Rad, Chief Assistant City Attorney, Present

II. APPROVAL OF NOVEMBER 2nd, 2021 BOARD SPECIAL MEETING MINUTES

Motion to Approve: *Anna Hawkey Jablonski moved to approve minutes for November 2nd, 2021. Seconded by Beth Leyden. The motion passed unanimously except for Yuny Parada and Les Rivera who abstained. No public comment.*

III. TREASURER REPORT

- Treasurer’s report presented by Treasurer Jan Sanders per agenda packet.
 - **Information item**
 1. **MOTION:** *Motion to accept the Financial Records by Alex Boekelheide, seconded by Beth Leyden. The motion passed*

unanimously. No public comment.

IV. EXECUTIVE DIRECTOR REPORT

- Executive Director's report presented by ED/CEO George Falardeau and staff per agenda packet. Information item only. No public comment.

V. NEW BUSINESS

- **PCAC TAX RETURN: SUBMISSION OF THE ANNUAL IRS FORM 990**
 - Information Item
 1. **MOTION:** *Motion to approve and authorize ED/CEO George Falardeau to sign the Annual IRS Form 900 by Jan Sanders, seconded by Alex Boekelheide. The motion passed unanimously. No public comment.*

VI. ANNOUNCEMENTS BY BOARD MEMBERS AND STAFF

- Various announcements by Board Members and Staff

VII. ADJOURNMENT

- *Motion to adjourn by Jan Sanders. Seconded by Kim Washington. Chair adjourned the meeting without a vote at 6:05pm.*

FUTURE MEETING DATES

- **March 1, 2022**
- **April 5, 2022**

Pasadena Community Access Corporation

Statement of Financial Position

As of February 28, 2022

	Total		
	As of Feb 28, 2022	As of Jun 30, 2021	As of Feb 28, 2021
ASSETS			
Current Assets			
Bank Accounts			
1010 Petty Cash	200	200	200
1120 Bank of America Checking (1018)	332,843	255,065	306,754
1130 Bank of America Capital - Restricted	427,288	331,654	232,260
1160 Paypal	1,423	1,000	6,855
1170 PFCU Savings (7181)	123,899	75,313	75,294
Total Bank Accounts	\$ 885,653	\$ 663,232	\$ 621,364
Accounts Receivable			
1200 Accounts Receivable	2,750	2,740	150
Total Accounts Receivable	\$ 2,750	\$ 2,740	\$ 150
Other Current Assets			
1190 Undeposited Funds	50	200	
1300 Prepaid Expenses	242	242	
1330 Prepaid Insurance	3,145	3,145	2,828
Total Other Current Assets	\$ 3,437	\$ 3,587	\$ 2,828
Total Current Assets	\$ 891,839	\$ 669,559	\$ 624,342
Fixed Assets			
1600 Production Equipment	437,419	437,419	437,419
1635 Leasehold Improvements	93,898	93,898	93,898
1650 Accumulated Depreciation	-345,131	-345,131	-312,078
1660 Accumulated Depreciation - LHI	-54,775	-54,775	-39,125
Total Fixed Assets	\$ 131,410	\$ 131,410	\$ 180,113
Other Assets			
1800 Security Deposit	12,420	12,420	12,420
Total Other Assets	\$ 12,420	\$ 12,420	\$ 12,420
TOTAL ASSETS	\$ 1,035,669	\$ 813,389	\$ 816,875
LIABILITIES AND EQUITY			
Liabilities			
Current Liabilities			
Credit Cards			
2050 Chase Visa Credit Card	2,949	3,689	1,297
2060 Divvy Credit Card	-41	-44	
Total Credit Cards	\$ 2,908	\$ 3,645	\$ 1,297
Other Current Liabilities			
2100 Payroll Liabilities	21,633	19,134	23,967
2200 Accrued Vacation	33,819	33,819	32,291
2400 Accrued Liabilities			596
2800 Deferred Income	427,288	331,654	232,260
Total Other Current Liabilities	\$ 482,740	\$ 384,607	\$ 289,114
Total Current Liabilities	\$ 485,648	\$ 388,252	\$ 290,411
Total Liabilities	\$ 485,648	\$ 388,252	\$ 290,411
Equity			
3000 Opening Bal Equity	-36,271	-36,271	-36,271
3100 Retained Earnings	461,408	461,408	461,499
Net Income	124,885		101,236
Total Equity	\$ 550,021	\$ 425,137	\$ 526,464
TOTAL LIABILITIES AND EQUITY	\$ 1,035,669	\$ 813,389	\$ 816,875

Pasadena Community Access Corporation

Pro Forma P&L - February 2022

FY 2022 YTD Actual vs FY 2022 Adopted Budget

	YTD Actual	vs. 8 mo. Budget			vs. Full Year Budget		
		YTD Budget	\$	%	FY22 Budget	\$	%
Income							
City of Pasadena	725,250	725,250	-	0.0%	967,000	(241,750)	-25.0%
Contributions & Grants	5,112	5,333	(222)	-4.2%	8,000	(2,888)	-36.1%
Production Services	25,021	12,267	12,754	104.0%	31,900	(6,879)	-21.6%
Program Services	4,950	4,600	350	7.6%	8,000	(3,050)	-38.1%
Other Revenue	19	667	(648)	-97.2%	1,000	(981)	-98.1%
Total Income	760,351	748,117	12,234	1.6%	1,015,900	(255,549)	-25.2%
Expenses							
Payroll Expenses	356,175	384,467	28,291	7.4%	588,008	231,833	39.4%
Payroll Taxes	30,011	36,525	6,513	17.8%	55,861	25,850	46.3%
Employee Benefits	63,213	81,811	18,598	22.7%	117,771	54,558	46.3%
Occupancy Expenses	141,426	154,706	13,280	8.6%	226,711	85,285	37.6%
Accounting & Audit	14,955	12,215	(2,740)	-22.4%	14,015	(940)	-6.7%
Advertising & Marketing	1,617	2,400	783	32.6%	3,600	1,983	55.1%
Automobile Expense	910	967	57	5.9%	1,450	540	37.2%
Bank & Payroll Processing Fees	1,141	1,133	(8)	-0.7%	1,700	559	32.9%
Board Materials & Expenses	2	80	78	97.5%	120	118	98.3%
Cable Drop Fees	1,478	7,495	6,017	80.3%	8,100	6,622	81.8%
Contract Labor	100	800	700	87.5%	1,200	1,100	91.7%
Dues and Subscriptions	2,190	3,500	1,310	37.4%	3,500	1,310	37.4%
Legal & Professional Fees	-	-	-		20,000	20,000	100.0%
Licenses, Permits & Other Fees	170	20	(150)	-750.0%	174	4	2.3%
Meals & Entertainment	267	1,160	893	76.9%	1,740	1,473	84.6%
Office Expense	2,038	5,333	3,295	61.8%	8,000	5,962	74.5%
Production Expense	18,370	15,488	(2,881)	-18.6%	21,000	2,630	12.5%
Professional Development	340	1,400	1,060	75.7%	2,100	1,760	83.8%
Travel & Lodging	1,063	1,200	137	11.4%	2,650	1,587	59.9%
Total Expenses	635,466	710,700	75,233	10.6%	1,077,700	442,233	41.0%
Net Operating Income	124,885	37,417	87,468	233.8%	(61,800)	186,684	-302%
PEG Capital Income Recognized	-	126,667	(126,667)	-100.0%	190,000	(190,000)	-100.0%
PEG Capital Equipment Expense	-	126,667	126,667	100.0%	190,000	(190,000)	-100.0%

PCAC Administrative Report – January - February 2022

Respectfully submitted by George Falardeau, Chris Miller, Bobbie Ferguson, & Aaron Wheeler

- Pasadena Media continues to adhere to COVID-19 Health measures as outlined by the Pasadena Health Department. We continue to social distance and wear masks indoors. Unvaccinated staff will also continue to perform weekly COVID-19 testing.
- Pasadena Media is scheduled to open its studio on a limited capacity starting Monday, March 7. This includes the Edit Suites, Podcasting and Main studio. Utilization of the facilities will be done by reservation on a limited basis. Camera checkouts are ongoing by reservation, and we plan to fully open our facilities at a later date to be announced.
- Attended Mayor Victor Gordo's State of the City Address 2022. The event was held at Pasadena City College's Westerbeck Recital Hall. Pasadena Media provided coverage of this livestream event.
- We're pleased to announce that Aylin Acosta has joined us as our new Media Production Specialist. Aylin was a freelance content creator for Pasadena's MASH program and a former intern at the City's Public Information Office. She's a graduate of both Pasadena City College and California State Los Angeles with a degree in Mass Communications. Aylin resides in Pasadena.
- *Arroyo Live* featured guests in January included United Democratic Headquarters Chair Hoyt Hilsman and Political Consultant Fred Register on the first anniversary of the January 6th attack on the US Capitol. In addition, Pasadena's Interim Police Chief Cheryl Moody and Gang Interventionist Ricky Pickens talked about the future of policing.
- *Arroyo Live* aired a two-part special to celebrate Black History Month featuring Acting Assistant City Manager Brenda Harvey Williams, Teacher/Author Roland Bynum, Black History Parade Committee Member Gary Moody, Recreation and Community Services Administrator Kenny James, and guest host Black History Parade Emcee and Docuseries Producer Pixie Boyden.

- *NewsRap Local* with Justin Chapman recorded and aired two shows featuring California District 41 Assemblymember Chris Holden and Chairman and CEO of the Pasadena Community Coalition Martin Gordon.
- Met with District 1 Councilmember Tyron Hampton and CEO of Pasadena Convention Center Mike Ross to discuss various events in District 1 as well as upcoming events at the Pasadena Convention Center.
- Met with former Mayor Bill Bogaard to update him on Pasadena Media's programming and to discuss Mayor Victor Gordo's State of the City Address.
- Pasadena Media recently completed two PSAs for the Pasadena Village and Union Station. Both productions went extremely well with special thanks to Kevin Bruce for producing.
- Attended various meetings:
 - Vice President of Tournament of Roses and future Tournament of Roses President Craig Washington
 - District 4 Field Representative Noreen Sullivan
 - Field Representative for Assemblymember Chris Holden and former PCAC Board Member Anne Marie Hickambottom
 - City PIO and PCAC Board Member Lisa Derderian and Police Commander Jason Clawson
- California Humanities Grant Youth Voices Podcast Project - Aaron Wheeler will provide an update.
- We are pleased to announce that Pasadena Media is a finalist for three WAVE Awards for *Arroyo Live* episodes on Asian American Pacific Islander Voices and JPL's 2021 Mars Mission, and a *NewsRap* episode with Public Health Director Dr. Ying-Ying Goh. Winners will be announced at the ACM West Conference.
- COO Chris Miller has been accepted into Leadership Pasadena Class of 2022. As before, during Aaron Wheeler's participation, I am seeking donations to cover the tuition costs of Mr. Miller. Leadership Pasadena has provided us a discounted rate for our non-profit employee.

Operations Report – January - February 2022

Respectfully submitted by Chris Miller, Chief Operating Officer

- **UPDATE - Threat to Franchise Fees & PEG:** In early January, both Rep. Chu and Rep. Schiff joined Sen. Feinstein as co-sponsors of the reintroduced Protecting Community Television Act. As you know, the PCTA would clarify that franchise fees are monetary only, disallowing cable companies from charging back for services they had agreed to provide per the FCC's 2019 cable franchising order. We are working with our colleagues around the state asking Sen. Padilla to join his colleagues.
- **UPDATE - Enhanced Operations for Prolonged COVID-19 Pandemic: Ongoing**
As of March 7, studio and edit bay usage will again be available by appointment Mon., Wed., and Fri. with protocols including health checks, masking, and social distancing in place. We had a plan readied in January to extend these hours, but as case rates continued to surge we instead limited usage to equipment checkout only. We continue to follow the City's lead on requiring vaccinations and testing for staff. All staff members continue to work at least two days per week at the studio.
- **UPDATE - COVID-19 Testing and Vaccinations Among Staff: Ongoing**
Between late December and mid-January, most staff members were testing intermittently, and three tested positive. All three had mild symptoms and worked from home until Health Dept. quarantine rules were met. None of those cases caused close contacts at work, so the rest of the staff were unaffected. With the exception of one unvaccinated employee, all staff members have received a booster shot.
- **UPDATE - 2022 Alliance For Community Media West Region Conference: In Progress**
I continue to serve on the planning committee for the conference to be held in San Jose since we decided to delay from February 23-25 to March 30-April 1. Details can be found at acmwest.org. Bobbie and I are attending.
- **UPDATE - Media Production Specialist Hiring: Completed**
We filled the full-time Media Production Specialist position in late January. Aylin Acosta-Vargas joins us after an internship with the City.
- **UPDATE - Arroyo Charter Outages: Ongoing**
Our last spare modulator that we were using for Arroyo developed audio issues in early January. We have borrowed the Pasadena Presbyterian Church modulator, which has been sitting unused in their rack since we helped them move to an internet workflow. We intend to address a permanent fix for these ongoing modulator issues with an upcoming PEG capital request. Arroyo on AT&T, our OTT apps, and our website are unaffected.
- **Closed Captioning: Ongoing**
An update to our TelVue playback system allows us to upload closed captioning 'sidecar' files. This process dramatically reduces the resources required to make captions available on our streams. While it does not make captions available on cable or for all programs, it may make it more feasible. We continue to work toward that goal.

Community Development Report – January - February 2022

Respectfully submitted by Aaron B. Wheeler, Head of Community Development

MEMBERS	New Volunteers (Free)	Active Trainees & Producers (Paid)
2022 Season 1 (Jan - Feb)	2	23
2021 Season 2 (Nov - Dec)	1	29

PROGRAMMING	New Series	Local Episodes	Bicycled Episodes	Community Productions in Progress
2022 Season 1 (Jan - Feb)	3	30	33	22
2021 Season 2 (Nov - Dec)	1	36	24	10

TRAINING	Orientation	Other Classes
2022 Season 1 (Jan - Feb)	7	5
2021 Season 2: (Nov - Dec)	3	1

Total Class Enrollments - 2022 Total Year: 5

Community Development:

- **Community Connections**
 - Continue to participate on local organizational boards
- **Tony Bennett's Exploring the Arts Organization: Ongoing**
 - Began virtual spring mentorship with Muir HS mentee Liberty Alderton
- **California Humanities Grant: Ongoing**
 - Begin virtual podcast training sessions with a student from Rose City High.
 - 7 student participants
- **Interviews to Highlight:**
 - *NewsRap with Justin Chapman*
 - Guests included California Assemblymember Chris Holden and Chairman and CEO of the Pasadena Community Coalition Martin Gordon .

Social Media Analytics

Facebook Page	Jan - Feb 2022	Nov - Dec 2021	Year To Date	Definition
Reach	19,407	3,276	19,407	The number of unique individuals who have actually seen any content related to your Facebook Page.
Views	152	125	152	The total number of times your Facebook Page was viewed.
Engagement	348	249	348	A Like, Comment, Share or click received on a post from your Page.
Clicks	266	194	266	The number of clicks on links within the ad/post that led to destinations or experiences, on or off Facebook.
Likes	11	17	11	People who Like your Facebook Page.

YouTube Channel	Jan - Feb 2022	Nov - Dec 2021	Year To Date	Definition
Views	14,494	13,059	14,494	The total number of times the YouTube channel was viewed during the time period you select.
Comments	13	27	13	The number of comments received on the channel.
Likes	139	169	139	People who Like a video in your channel.
Subscribers	58	46	58	People who have chosen to “follow” your channel to stay updated with your latest videos.

Followers	Current
Instagram	3,750
Twitter	2,129

Production Report – January - February 2022

Respectfully submitted by Bobbie Ferguson, Director of Production

Type of Production	January	February
Member Productions & Preproduction Meetings	2	1
Arroyo Originals - Studio	3	3
Arroyo Originals - Field (Includes <i>PMN</i>)	12	9
KPAS/City Productions	13	15
Pro Services	1	3
Special Projects	1	1

Program Highlights:

- Pasadena Media recently covered Mayor Gordo's State of the City 2022 held at Pasadena City College's Westerbeck Recital Hall. The event aired live to KPAS, YouTube and the City of Pasadena's Facebook page. Staff also produced a 3 ½ minute pre-recorded segment highlighting the last year in Pasadena.
- Pasadena Media has been hired for pro services by the University Club to produce three videos for their Centennial gala event in April 2022.
- Pasadena Media is producing an informational segment for residents on organic recycling per the new Senate Bill 1383.
- Pasadena Media will be reviving our monthly magazine show, "Pasadena In Focus." One of the first segments staff has shot is about PWP's Home Improvement Program. Other segments may include a tour of the various library branches in Pasadena, the Youth Ambassador Program and how to prevent theft per the Police Department.
- Pasadena Media will work with Councilmember Tyron Hampton and Interim Chief Moody to create a public safety announcement about the ShotSpotter gunshot detection system.
- Pasadena Media produced a short segment on the 2022 Rose Parade.

FY23 Proposed Budget

revised February 15, 2022

		FY23 Proposed	FY22 Adopted	Difference	%	FY22 Forecast	Ad/For Diff	FY21 Actuals
Income								
1	4200 City of Pasadena	1,052,000	967,000	85,000	9%	967,000	-	967,000
2	4300 Contributions & Grants	8,000	8,000	-	0%	7,018	(982)	11,973
3	4700 Production Services	32,000	31,900	100	0%	39,116	7,216	32,683
4	4800 Program Services	8,000	8,000	-	0%	7,500	(500)	2,790
5	4900 Other Revenue	1,000	1,000	-	0%	50	(950)	189
Total Income		1,101,000	1,015,900	85,100	8%	1,020,684	4,784	1,014,635
Expenses								
6	5100 Salaries & Wages	614,104	588,008	26,096	4%	563,949	(24,059)	542,516
7	5200 Payroll Taxes	54,041	55,861	(1,820)	-3%	48,430	(7,431)	45,172
8	5300 Benefits	112,589	117,771	(5,182)	-4%	95,222	(22,549)	90,767
8a	5310 Health Benefits	84,416	89,540	(5,124)	-6%	70,878	(18,662)	67,503
8b	5320 Retirement	16,183	15,840	343	2%	13,505	(2,335)	12,874
8c	53X0 LTD/Life Insurance	1,690	1,891	(201)	-11%	1,891	-	1,442
8d	5390 Worker's Compensation	10,300	10,500	(200)	-2%	8,948	(1,552)	8,948
9	6000 Occupancy Expenses	227,924	226,711	1,213	1%	208,729	(17,982)	210,251
10	7120 Accounting & Audit	16,945	14,015	2,930	21%	16,745	2,730	16,265
11	7130 Advertising & Marketing	3,000	3,600	(600)	-17%	3,600	-	2,189
12	7140 Automobile Expense	1,450	1,450	-	0%	1,450	-	637
13	7150 Bank & Payroll Processing	1,700	1,700	-	0%	1,600	(100)	1,540
14	7160 Board Materials & Expense	120	120	-	0%	30	(90)	-
15	7170 Cable Drop Fees	9,263	8,100	1,163	14%	9,083	983	8,548
16	7180 Contract Labor	1,200	1,200	-	0%	100	(1,100)	-
17	7240 Dues and Subscriptions	3,500	3,500	-	0%	2,300	(1,200)	2,221
18	7440 Legal & Professional Fees	20,000	20,000	-	0%	20,000	-	20,000
19	7460 Licenses, Permits & Other	174	174	-	0%	174	-	281
20	7480 Meals & Entertainment	1,740	1,740	-	0%	600	(1,140)	377
21	7500 Office Expense	7,500	8,000	(500)	-6%	6,400	(1,600)	4,414
22	7600 Production Expense	21,000	21,000	-	0%	21,000	-	18,702
23	7700 Professional Development	2,100	2,100	-	0%	3,900	1,800	1,919
24	7800 Travel & Lodging	2,650	2,650	-	0%	2,009	(641)	225
Total Expenses		1,101,000	1,077,700	23,300	2%	1,005,321	(72,378)	966,023
Net Gain or (Loss)		(0)	(61,800)	61,800	-100%	15,363	77,162	48,612