

**PASADENA COMMUNITY ACCESS CORPORATION
BOARD OF DIRECTORS
REGULAR MEETING
150 S LOS ROBLES AVE
PASADENA, CA 91101**

Minutes of Pasadena Community Access Corporation

This regular meeting of the PCAC Board of Directors was held on Tuesday, February 4, 2014 at 150 S. Los Robles Ave., Suite 101.

I. INTRODUCTION OF NEW MEMBERS/CALL TO ORDER/ROLL CALL

- Lizelle Singian Brandt, Board President, called this special meeting to order at 7:13 p.m.

The names of those who attended the meeting are listed below:

- **Present Board of Directors:**
 - George Falardeau – District 1 Representative
 - Robert Oltman – District 3 Representative
 - Howie Zechner – District 4 Representative
 - Tim Winter – District 6 Representative
 - Hoyt Hilsman – District 7 Representative
 - Lizelle Singian Brandt – Mayor Appointee
 - William Boyer – City Manager Representative
 - Robert Miller – PCC Representative
 - Beth Leyden – PUSD Representative
- **Staff:**
 - Keri Stokstad – Executive Director, PCAC
 - Belen Johnson – Office Coordinator, PCAC

II. APPROVAL OF MINUTES

CHANGES: The Treasurer report was tabled until the February meeting.

MOTION: *George Falardeau moved to approve minutes for February 4, 2014 as amended. Seconded by Bob Oltman. The motion passed with unanimous consent.*

III. PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA

- No members of the public provided comment.

IV. NEW BUSINESS

- **RBOC Governance Report: Steve Mermell, Assistant City Manager, City of Pasadena**
 - Steve Mermell provided the report to the board.

V. TREASURER REPORT

- Tim Winter introduced Mike Noll, CPA who provided the Treasurer report to the board.

VI. EXECUTIVE DIRECTOR REPORT

Prepared by: Belen Johnson, Office Manager
Reviewed by: Keri Stokstad, Executive Director

- Keri Stokstad provided the Executive Director report to the board.

VII. OLD BUSINESS

a. PASADENA CABLE SERVICE PROVIDERS PEG ACCESS STATUS AND PLAN – INFORMATION ITEM

- None to report

VIII. COMMITTEE ASSIGNMENTS, REPORTS AND MEETING SCHEDULES

IX. ARROYO CHANNEL PRODUCER LIASON REPORT

- Howie Zechner provided an oral report to the board. The next producer meeting is March 20, 2014.

X. CITY OF PASADENA REPORT

- William Boyer provided the City of Pasadena oral report to the board.

XI. PASADENA UNIFIED SCHOOL DISTRICT REPORT

- Beth Leyden provided the PUSD oral report to the board.

XII. PASADENA CITY COLLEGE REPORT

- Bob Miller provided the PCC oral report to the board.

XIII. FUTURE MEETING DATES

- March 4, 2014 at 150 S. Los Robles Ave., Suite 101.
- April 1, 2014 at 150 S. Los Robles Ave., Suite 101.

XIV. ANNOUNCEMENTS BY BOARD MEMBERS AND STAFF

XV. ADJOURNMENT

MOTION: *Tim Winter moved to adjourn the meeting. Seconded by Howie Zechner. The motion passed with unanimous consent.*

The meeting adjourned at 8:39 p.m.