

**AGENDA REGULAR MEETING
PASADENA COMMUNITY ACCESS CORPORATION
MARCH 4, 2014**

BOARD OF DIRECTORS

Lizelle Singian Brandt, Chair (Mayor Appointee)
Howie Zechner, Vice Chair (District 4)
Tim Winter, Treasurer (District 6)
Beth Leyden, Secretary (PUSD Representative)
William Boyer (City Manager Representative)
Robert Miller (PCC Representative)
George Falardeau (District 1)
Robert Oltman (District 3)
Hoyt Hilsman (District 7)

STAFF

Keri Stokstad, Executive Director
Belen Johnson, Office Manager

MISSION STATEMENT

The Pasadena Community Access Corporation is dedicated to the community access function of the Pasadena Telecommunications system and shall be operated exclusively for charitable, scientific, literary and educational purposes. In fulfilling these purposes, the corporation shall strive to achieve communication, facilitation, and development of media skills toward the ends of self-expression and community cohesion and improvement.

Item on the agenda may not be called in order listed.

Agendas and supporting documents are available on the Internet at
<http://www.pasadenamedia.org>

Materials related to an item on this Agenda submitted to Pasadena Media after distribution of agenda packet are available for public inspection in the Pasadena Media Administrative office at 150 S. Los Robles Avenue, Suite 450, Pasadena, during normal business hours.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact PCAC at (626) 794-8585. Notification 24 hours prior to the meeting will enable PCAC to make reasonable arrangements to assure accessibility to this meeting.

DISTRIBUTION:

PCAC Board of Directors
City Council
City Manager
City Attorney
City Clerk
Central Library
Public Information Officer

Neighborhood Connections
Los Angeles Times
Pasadena Star News
Pasadena Journal
Pasadena Weekly
Pasadena Now

**NOTICE OF REGULAR MEETING
PASADENA COMMUNITY ACCESS CORPORATION (PCAC)
BOARD OF DIRECTORS**

NOTICE IS HEREBY GIVEN that a regular meeting of the Pasadena Community Access Corporation (PCAC) Operating Company (dba Pasadena Media) is scheduled for **Tuesday, March 4, 2014**, starting at **7:00 pm**, at **Pasadena Community Access Corporation** located at **150 S. Los Robles Ave., Ste. 101, Pasadena, CA 91101**.

AGENDA

CLOSED SESSION – 7:00 P.M.

(To be heard at 7:00 pm, and/or at the conclusion of the meeting)

- PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title of Employee - Executive Director
With respect to every item of business to be discussed in closed session pursuant to Government Code §54957(b): Personnel, Evaluation of Performance

PUBLIC MEETING – IMMEDIATELY FOLLOWING CLOSED SESSION

- INTRODUCTION OF NEW MEMBERS/CALL TO ORDER/ROLL CALL
- APPROVAL OF FEBRUARY 4, 2014 BOARD MEETING MINUTES
 - Motion to Approve
- PUBLIC COMMENT ON MATTERS NOT ON THE AGENDA Please limit comments to three minutes each.
- TREASURER REPORT: Tim Winter
- EXECUTIVE DIRECTOR REPORT: Keri Stokstad
- OLD BUSINESS
 - PASADENA CABLE SERVICE PROVIDERS PEG ACCESS STATUS AND PLAN
 - Information Item
 - PCAC OPERATING AGREEMENT
 - Information Item
- NEW BUSINESS
 - PCAC FY15 BUDGET REVIEW
 - Information Item
 - AGENDA ITEMS PROCEDURE
 - Action Item
 - ARCHIVAL OF AUDIO RECORDINGS OF PCAC BOARD MEETINGS
 - Action Item
 - ROLES OF PCAC BOARD REPRESENTATIVES
 - Action Item
- COMMITTEE ASSIGNMENTS, REPORTS, AND MEETING SCHEDULES
- ARROYO CHANNEL PRODUCER LIASON REPORT: Howie Zechner
- CITY OF PASADENA REPORT: William Boyer

- PASADENA UNIFIED SCHOOL DISTRICT REPORT: Beth Leyden
- PASADENA CITY COLLEGE REPORT: Bob Miller
- FUTURE MEETING DATES
 - April 1, 2014 at 150 S. Los Robles, Suite 101
 - May 6, 2014 at 150 S. Los Robles, Suite 101
- ANNOUNCEMENTS BY BOARD MEMBERS AND STAFF
- ADJOURNMENT

Lizelle Singian Brandt, Chair, PCAC Board of Directors

I HEREBY CERTIFY that this notice, in its entirety, was posted on both the Council Chambers Bulletin Board, Room 247, and the Information Kiosk (in the rotunda area), at City Hall, 100 N. Garfield Ave., Pasadena, CA, in Pasadena Community Access Corporation Suite 450 and 101, and a copy was distributed to the Central Library for posting on this 1st day of March, 2014.

Belen Johnson, Office Manager PCAC